**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 11th December, 2019, in the Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

This meeting will be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date:

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive notification from any persons present of intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To sign as a correct record the minutes of the Full Council meeting held on 13th November, 2019** *(minutes attached).*
6. **To receive a report from the District and County Councillors for the area on any matters of interest.**
7. **Financial Matters**
8. To approve,
9. Payment requests for November/December 2019 *(schedule to be circulated)*
10. Receipts for November/December 2019 *(schedule to be circulated)*
11. **Budget 2020-21**
12. To approve the parish Council Budget for the 2020-21 financial year *(copy attached).*
13. To authorise the Clerk to complete the appropriate demand on Rochford District Council in respect of the Parish Council Precept requirements.
14. **Report of Meetings Attended**
15. To receive reports from the Clerk and Councillors about any meetings attended.
16. **Clerk’s Report**
17. To receive a report from the Clerk about any outstanding matters and to take action as required.
18. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
19. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**

Issued 2nd December 2019.